



Job Title: Clinical Coordinator - North Simcoe Muskoka Self-Management Programs
Reports to: Clinical Manager
Effective Date: September 16th, 2019
Status: Part-time (0.5 FTE) Permanent

The South Georgian Bay Community Health Centre (SGBCHC) provides primary healthcare services with a wide range of other health promotion and community development services under one roof; focusing on the social determinants that impact an individual's health. The SGBCHC provides an integrated model of care by working in partnership with other agencies in the communities it serves. The CHC's programs and services are developed to respond to the specific and diverse needs of the community.

JOB SUMMARY

The role of the Clinical Coordinator is to coordinate, plan, and deliver self-management education and skills training programs to health care professionals across varied hospital and community health care organizations within the North Simcoe Muskoka (NSM) region. This position works closely and with guidance from the Program Coordinator and with the support of the Program Administrative Assistant. The target audience for professional education in self-management includes family physicians, nurse practitioners, nurses, and a range of allied health professionals. The programs will be delivered throughout the NSM LHIN region. The Clinical Coordinator is to provide mentoring support to participants following completion of self-management training. The position will also provide leadership and educational support to trained Faculty and ongoing promotion and marketing of the workshop to community partners.

MAIN ACTIVITIES

Duties and Responsibilities

- Lead and support practice change in a range of clinical settings across the region
- Collaborate with varied health care organizations including community health centres, hospitals, primary care and other settings to develop & implement plans for integration of self-management strategies within patient/client care
- Coordination of Faculty including recruitment, mentoring, scheduling, quality management, ongoing engagement, community of practice and support as needed
- Engage health care professionals and organization's leadership as well as facilitation of meetings with stakeholders, including physician groups
- Support program innovation and development initiatives within the Self-Management Programs
- Implementation of strategies to retain and engage Faculty



- Commitment to ongoing self-management learning and seek additional educational opportunities
- Support policy and procedure development
- Attend health conferences/events and support marketing strategies to promote and build awareness
- Assist in the development of informational content for marketing initiatives
- Actively support the Program Coordinator in setting overall program priorities and direction and the development of the program operational plan
- Coordinate program related trainings and events
- Act as a resource and support for key program/community stakeholders
- Work closely and effectively with Self Management Program Coordinator and Administrative Assistant
- Other duties as assigned and other hours as required to meet the needs of the program

JOB REQUIREMENTS

Education:

- A health care professional with a relevant related degree/diploma, currently licensed, registered, or certified according to the requirements of the profession in the Province of Ontario.

Knowledge/Experience:

- Minimum of 3-5 years clinical experience
- Demonstrated understanding and application of principles of self-management and self-management support in a health care setting
- Demonstrated role in leading and supporting clinical practice change in a variety of health care environments
- Strong knowledge of adult learning principles
- Previous training in Self-Management Programs preferred (e.g. Choices & Changes – Motivating Healthy Behaviors, Motivational Interviewing, Brief Action Planning, Stanford Chronic Disease/Chronic Pain Self-Management Program leader training)
- Valid Ontario driver's license and use of own vehicle for travel throughout the LHIN region is expected

Skills:

- Excellent presentation skills in order to deliver effective presentations tailored to target audience
- Demonstrated ability to work independently and as a member of a team



- Proven experience in facilitating workshops/trainings
- Demonstrated ability to prioritize and multitask efficiently with strong organization skills
- Strong ability to be self-motivated and continually seek out new opportunities
- Demonstrated computer literacy
- Demonstrated commitment to inter-professional practice
- Strong interpersonal skills to work with diverse groups with varying levels comprehension, language capability and cultural sensitivity
- Strong ability to communicate information effectively through a variety of written and verbal means including meetings, reports, letters and presentations
- Ability to deal with demanding interpersonal situations and respond with good judgment and understanding.
- Ability to analyze and independently problem solve using a health equity lens
- Strong critical thinking skills

Application:

- Applications (Resume and cover letter) are accepted until September 10th, 2019
- Please send cover letter and resume to erika.haney@sgbchc.ca

The SGBCHC welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.